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Northfield Academy – SQA Courses – Assessment and Reporting – 2020-21

What?	When?
<p>Presentation Level</p> <p>Parents/carers will receive an interim tracking report in October informing them of their child's initial SQA presentation level (N4/N5/H) for each subject.</p> <p>This may be adjusted in consultation with the class teacher and student and parents/carers will be informed. This will be clearly indicated in the reports issued in Nov/Dec 2020.</p>	<p>October 2020</p>
<p>Working Grade (WG)</p> <p>The working grade is determined by the teacher and is based on evidence generated by the pupil. The WG is reviewed throughout the session, taking a range of assessment evidence into account. Assessment evidence is generated from:</p> <ul style="list-style-type: none"> ● home learning tasks which reflect SQA grading ● class assessments ● prelim examinations <p>Class teachers will retain copies of assessment evidence.</p>	<p>Ongoing throughout the session.</p> <p>Issued in reports as follows:</p> <p>Early Oct 2020 Early Dec 2020 Feb 2021</p>
<p>Next Target Grade</p> <p>Following the assessment of a working grade teachers will set a realistic next target grade for students to aim for by the next tracking period. This is likely to be set at increments to push the student to achieve their potential.</p>	<p>Included in interim and full reports issued as shown above.</p>
<p>Predicted Grade (PG)</p> <p>The predicted grade is determined by the teacher and submitted to the SQA.</p> <p>The PG is uplifted from the school tracking system by the SQA.</p> <p>This PG may be applied if a pupil is unable to sit the final examination.</p>	<p>April 2021</p>

<p>Reports to Parents/Carers</p> <p>Parents/carers will receive one interim report and 2 full written reports this session.</p> <p>A full report will show the current target and working grades as well as a teacher comment on the pupil's strengths and areas for improvement. Effort, behaviour and homework will be graded.</p> <p>An interim report will show the working grade and next target grade as well as a grade for effort, behaviour and homework.</p> <p><i>Currently, there will be no parents' meetings due to the ongoing pandemic. This will be reviewed in line with Scottish Government guidelines.</i></p>	<p>Interim report:</p> <p>Early Oct 2020</p> <p>Full reports</p> <p>Early Dec 2020</p> <p>February 2021</p>
<p>Cause for Concern</p> <p>Parents/carers may receive a Cause for Concern notification where a pupil is under-performing or under-achieving in a subject. Parents/carers are to be informed if there is no improvement after the 1st stage of intervention.</p> <ul style="list-style-type: none"> • The class teacher will discuss concerns with the pupil and set actions for improvement. • If no progress is made following initial concerns, the Principal Teacher will discuss the concerns with the pupil and reinforce the actions for improvement. • If no progress is made following the Principal Teacher's intervention PT Guidance will discuss concerns with the pupil and parent/carer in order to decide next steps. • If there is no improved progress a request for Change of Level/Withdrawal from Presentation may be submitted by the teacher. Request to be discussed with all parties and agreed by Depute Head Teacher SQA – Mr Craig. 	<p>Ongoing as necessary</p>
<p>Assessment Evidence – 2020-21</p> <p><i>Please note that pupils will be assessed on an ongoing basis throughout the session in each subject. The January prelim examination is only one part of the assessment evidence gathered by teachers.</i></p>	<p>Ongoing</p>