

Northfield Academy Contingency Plan

Dear Parent / Carer

We are pleased to be able to advise you that pupils will begin to return to Northfield Academy from August 11th. It is planned that there will be a blend of in-school and home learning, until we are guided by the Scottish Government that we can re-open fully for all pupils. We will continue to communicate with parents / carers and hope this will reassure you that we are doing all that we can to keep everyone safe. This communication provides information regarding the planning which has already taken place and what procedures will be in place in August. We hope the information will allow you to understand why certain measures are in place and help you to prepare your child(ren) for the return to the building.

ADVICE RECEIVED FROM THE LOCAL AUTHORITY TO SUPPORT PLANNING

The plans take account of key points in the local authority's 'Local Phased Development Plan' which states:

- *Classroom design will be adapted to ensure there are 2m gaps between pupils. This will limit capacity of the school and so will mean that all pupils will not be able to attend at all times. The curriculum will, therefore, adapt and change as we move through the phases.*
- *Whilst safe distancing (increasing separation and decreasing interaction) measures are in place, provision of education will be through a blended model of in school learning and in school provision. This means that young people will be able to spend some time in school with their teachers. but they will also continue to complete Google Classroom activities at home.*
- *As the new environment will be different for all young people as they return to school there will be an induction for all young people to support them in understanding the new procedures, including one-way systems, break and lunchtime protocols and fire evacuations, for example.*

Planning for S1-3 in the Broad General Education:

- *To reduce interaction, pupils will be limited to one classroom space, or 'home room' wherever possible. Increased use of outdoor space will be made wherever practicable.*
- *The curriculum will focus on health and wellbeing, literacy and numeracy.*
- *Some movement may be required to allow for specialism for S3 pupils but the ability to deliver this will be taken at individual school level. This will be risk assessed, movements will be staggered to avoid interactions and appropriate cleaning will take place.*

Planning for S4 – 6 in the Senior Phase:

- *To ensure young people have access to their individual curriculum, pupils will be required to move to have access to specialist teachers and practical rooms, where required. As with S3 pupils, this will be carefully risk assessed by schools to avoid interaction and maintain safe distancing. Appropriate cleaning will also be required.*
- *Consideration may be given to appropriate equipment being provided to enable young people to wipe down their desk/chair/surfaces before leaving the room.*
- *To reduce movement, we will be offering a shortened day with teaching four blocks of one hour.*
- *Where practical rooms and equipment are required for SQA purposes, risk assessments will be required to ensure safe distancing takes place and appropriate cleaning takes place before being used by another group of young people and staff.*
- *Digital learning is likely to continue both in school and at home to ensure SQA courses are completed and that pupils have access to subject specialists.*

SUMMARY

In determining the capacity of the school at any one time, Northfield Academy's leadership team has taken account of:

- Numbers of pupils we can safely be accommodated in the building at any one time.
- Numbers of staff available to work in school
- Classroom space and capacity to provide safe distancing
- Transport requirements
- Providing teacher time to plan, deliver and correct home learning activities which will be continuing

PHASED RETURN OF PUPILS TO NORTHFIELD ACADEMY

Induction Stage – August 10th

In the Broad General Education (S1-3) we plan to introduce all pupils in S1 & S3 in half year groups at a time to determine operational procedures i.e. how we will operate with new limitations on safe distancing by increasing separation and decreasing interaction.

We will conduct an induction for all pupils on their first day in the school. This will include information on fire evacuation, using the one-way system in the school and expectations regarding behaviour and adherence to the safe distancing guidelines.

On the first week we will invite S5 and S6 pupils in so there is time to look at course options following publication of SQA results on August 4th.

Pupils with additional support needs will also be identified and invited into school over and above that set out below. This will increase the number of pupils in school at any time

Week 1 – August 10-14

Day	Year Group	Number of pupils	% of roll
Monday	Staff in-service	Full induction	NA
Tuesday	S1 + S5/6 re-coursing	299	38%
Wednesday	S2+ S5/6 re-coursing	277	36%
Thursday	S3 + S5/6 re-coursing	252	31.94%
Friday	S4 -S6	258	32.7%

School provision from 17th August

Following an evaluation of the Induction Stage, we would look to increase our provision in school. This will be subject to appropriate risk assessments and guidance from Scottish Government and Aberdeen City Council. These dates are, therefore, provisional.

Day	Year Group AM	Year Group PM	Number of pupils	% of roll
Monday	S1 & S2	S3 (55 x pupils) HWB	433	55%
Tuesday	S1 & S2	S3(55 x pupils) HWB	433	55%
Wednesday	S3	S4 HWB	309	39.3%
Thursday	S4-6	S3 (55 x pupils) HWB	258	39.77%
Friday	S4-6	N/A	258	32.7%

The curriculum for S1 and S 2 will focus on Health and Wellbeing, Literacy and Numeracy as part of their core curriculum. The S3 curriculum will follow choices pupils have made-starting towards S4 qualifications at an early stage.

S3 will have a wellbeing afternoon, a third of the year group at a time. This will take the form of outdoor learning and will take place on a Monday, Tuesday and Thursday.

S4 will also have a health and wellbeing outdoor education afternoon on a Wednesday afternoon.